

Data Storage Management in BaseSpace Sequence Hub

For Research Use Only. Not for use in diagnostic procedures.

This quick reference card provides instructions for managing data storage in BaseSpace Sequence Hub. It describes how to delete or restore run, project, sample, and analysis data.

Manage Data Storage

BaseSpace Sequence Hub stores data for sequencing runs, samples, projects, and analyses. You can manage the data in your account and save space by deleting files that you no longer need.

The process to delete data requires 2 steps: move the data to trash, and then empty the trash. You can restore files that have been moved to trash.

The BaseSpace Developers site offers an API to delete base call and related run files (FASTQ and analysis files are not deleted). Use this option to keep a record of a run and its metadata, while reducing storage costs. Contact your IT department or system administrator for assistance.

Delete a Run

- 1 Click the **Runs** tab, and then select a run to delete.
- 2 Click **Move to Trash**.
- 3 Verify the deletion, and then click **Confirm**.

Delete a Project

- 1 Do 1 of the following on the Projects tab:
 - ▶ Select a project to delete.
 - ▶ Open a project to delete.
- 2 Click **Move to Trash**.
- 3 Verify the deletion, and then click **Confirm**.

Delete a Sample

- 1 Click the **Projects** tab.
- 2 Click the project containing the sample to delete.
- 3 Select the checkboxes for the samples to delete.
- 4 Click **Move to Trash**.
- 5 Verify the deletion, and then click **Confirm**.

Delete an Analysis

- 1 Click the **Projects** tab.

- 2 Click the project containing the analysis to delete.
- 3 Click **Analyses**, and then select the checkbox of the samples to delete.
- 4 Click **Move to Trash**.
- 5 Verify the deletion, and then click **Confirm**.

Restore Deleted Data

- 1 Click the **Trash** icon.
- 2 In the Trash window, select the files you want to restore.
- 3 Click **Restore**.

Permanently Remove Deleted Data

- 1 Click the **Trash** icon.
- 2 Click **Empty Trash**.

Technical Assistance

For questions, see BaseSpace Sequence Hub on www.illumina.com. If you do not find the information you need there, contact Illumina Technical Support by email or phone.

Copyright and Trademarks

© 2016 Illumina, Inc. All rights reserved.

Illumina, BaseSpace, the pumpkin orange color, and the streaming bases design are trademarks of Illumina, Inc. and/or its affiliate(s) in the U.S. and/or other countries. All other names, logos, and other trademarks are the property of their respective owners.